

PROGRAM

Workshop on “Political Challenges for selected Civil Society and Media Organizations in Cambodia - Planning for 3 year cooperation priorities between KAS and its key media and Civil Society Partners”

Duration: September 13-18, 2012
Venue: **Rock Royal Hotel & Resort, Kep Province**
(Sangkat, Khan Kep, Kep Province. Next to Kep Provincial Hall)
Tel: 036 210 168/ 210 177/ 888 866 636/ 15 594 916)
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Participants: **Buddhism for Development (BFD)**

1. Mr. Heng Monychenda, Director
2. Mr. Yok Bunna, Program officer
3. Mr. Khort, Accountant
4. Ms. Y Ena, Administrator
5. Ms. Linnda, Accountant
6. Mr. Pok Socheat, Branch Manager
7. Mr. Bun Sothea, Branch Manager, Banteay Meanchey
8. Mr. Keo Viriya, Branch Manager, Siem Reap

Club of Cambodian Journalists (CCJ)

1. Mr. Pen Samitthy, President
2. Mr. Nguon Serath, Office Manager
3. Mrs. Sophat Nearyrath, Accountant
4. Mr. Chhay Sophal, Training Officer

Konrad-Adenauer-Stiftung (KAS)

1. Mr. Denis Schrey
2. Mrs. Oum Syvan
3. Mr. Mom Saroeun
4. Mr. Nuon Samnang
5. Mr. Phang Sokla
6. Mrs. Khan Shinet
7. Mr. Chhim Van
8. Mr. Andreas Breitbach

Organization: Konrad-Adenauer-Stiftung

Objectives:

- (1) Strengthen Partners understanding on KAS country program cooperation priorities with Cambodia from 2013-2015
- (2) Strengthen cooperation and understanding between KAS and each partner through reviewing recent achievements/challenges in the activity implementation of KAS funded projects with each partner
- (3) Improved planning through applying the log frame approach and presentation/discussion/feedback on each partners overall objectives and cooperation priorities 2013-2015, cooperation priority and Activity Planning for 2013
- (4) Improve cooperation between KAS and partners through refreshing the understanding of the organization's current and future challenges in terms of financial sustainability, human resource capacity/ and challenges to respond to KAS administrative and financial procedures

Exp. Outcomes:

- (1) Logical framework (3years) and for 2013 (1 year) as well as Activity Plan/Budget for **2013** for KAS activities is agreed
- (2) Logical framework (3years) and for 2013 (1 year) as well as Activity Plan/Budget for **2013** for each partner is agreed and approved
- (2) Written Draft Guideline for future KAS/Partner cooperation including (clear responsibilities for each partner and KAS communication/reporting channels, financial and narrative reporting procedures and tools, project management/activity planning procedures, administrative and financial guidelines has been developed by KAS
- (3) Draft Plan and budget for capacity building for KAS staff 2013 is developed

PROGRAM (DRAFT)

Day I: Thursday, September 13, 2012

09.00	Departure from Phnom Penh to Kep (for KAS only)
12.00	Lunch (KAS Team only) Venue: Veranda Natural Resort or Thmor Sor Restaurant
14.00	Preparation of retreat material, meeting arrangement, venue booking (By Phang Sokla, and Khan Shinet)
14:30	Meeting with Mayor of Kompot Province and Mr. Prak Munny <i>Participant: Mr. Denis Schrey, Mrs. Oum Syvan</i>
17:00-19.00	Final discussion for the following meeting with partners
19.00	Dinner (KAS Team only) Venue: Natural Bongalow, Kompot Province

Day II: Friday, September 14, 2012

07.45	Registration and Opening of workshop Assign Minute Taker from KAS for the Day
08.00-08.15	Introductions to the Objective of Workshop <i>By: Mr. Denis Schrey, Country Representative, KAS</i>
08.15-09.00	Introduction into KAS 3 year overall objectives and specific objectives
09.00-10.00	Discussion and Feedback
10.00-10:15	Coffee Break
10.15-11.00	Introduction of KAS Log frame and Draft Activity Plan for 2013
11:00-13:00	Discussion and Feedback on Log frame and Draft Activity Plan 2013
13:00	Lunch Venue: Rock Royal Hotel
14.00-17.00	Joint Finalizations of Log frame and Draft Activity Plan 2013

18.00** ***Arrival of CCJ Team

18.30 **Common dinner (KAS and CCJ)**
Venue: Palm House

**Input Statement on “Political Challenges to Media Organizations
in Cambodia” (10mn)**

By Mr. Pen Samithy, President of CCJ

Questions and Answers

Day III: Saturday, September 15, 2012
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07.45- Registration

[Activities for CCJ](#)

07.45-08:00 Registration

Assign Minute Taker from CCJ for the Day

08.00- 08.30 Short Introduction on Overall/Specific Objectives of KAS with regard to
Media Development – How to connect to CCJ activities?
By Mr. Denis Schrey, Country Representative, KAS

08:30-09:30 Feedback

09.30-09.45 Short overview on recent achievements, Activities and Challenges for CCJ
activities supported by KAS
- *Round table discussions and board meeting*
- *Computer and journalism Training*
- *Editor's forum*

Followed by

09.45- 10.15 Presentation on 3 years overall objectives and specific objectives under
cooperation framework with KAS (Logframe)

by Mr. Pen Samithy, President of the Club of Cambodian Journalists

10.15- 12.00 Discussion Feedback and Finalisation of the CCJ 3 years Overall/Specific
Objectives in the cooperation framework with KAS

- 12.00-13.00 Lunch
Venue: Rock Royal Hotel
- 13.00- 13.30 Presentation of Logframe for 2013 and key priorities and activities for 2013

N.N., CCJ
- 13.30-16.00 Feedback and Finalisation of Logframe Draft, Activity Plan 2013
- 16.00-16.15 Coffee Break
- 16.15-17.00 Discussion and Brainstorming on other outstanding issues
- 18.30 Common dinner
Venue: Kim Ly Restaurant

Day IV: Sunday, September 16, 2012

Accounting and Financial Management for CCJ

- 08.00-08.15 Registration
- 08.15-09.15 Challenges and Obstacles of preparing financial report (Q&A)
- 09.15-10.15 Real case solving and recommendation

Mr Sokla Phang and Ms. Shinet Khan
- 10.15-10.30 Coffee Break
- 10.30-13.00 Creating budget plan, activities plan and notification for fund in the official template and Activity Report template

Mr Sokla Phang, Ms. Shinet Khan and Noun Samnang
- 13.00-14.00 Lunch
Venue: Veranda Natural Resort
- Departure of CCJ

14.00- 17.30 Drafting Cooperation Framework/Guideline between KAS and Partner
Denis Schrey, Mom Saroeun, Oum Syvan, Mr Sokla Phang, Ms. Shinet
Khan and Noun Samnang

***18.00 Arrival of BFD Team**

18.30 Common dinner (KAS and BFD)
Venue: Breeze Lounge/Restaurant

Day V: Monday, September 17, 2012
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Activities for BFD

07.45- Registration

Assign Minute Taker from BFD for the Day

08.00- 08.30 Short Introduction on Overall Objectives of KAS with regard to
Decentralization and De-concentration, Media Democracy and the Rule of
Law- How to connect to BFD priorities?

By Mr. Denis Schrey, Country Representative, KAS

08:30-09:30 Feedback from BFD and Discussion

09.30-09.45 Challenges for BFD to successfully implement projects on
- *Decentralization and Deconcentration (under former objective 2.1)*
- *Human rights and civil society (under former objective 2.3)*

09:45-10:15 Presentation on 3 years Overall/Specific Objectives in the next
cooperation framework with KAS (Logframe) (30 min)

by Mr. Heng Monychenda, Director (15 min)

10.00- 12.00 Discussion Feedback and Approval of the 3 years Draft cooperation
framework (Logframe) with KAS

12.00-13.00 Lunch
Venue: Srey Mao Restaurant

13.00- 13.30	Presentation of Logframe, Draft activity Plan for 2013 N.N., BFD
13.30-16.30	Feedback and Discussion and Finalisation of the Logframe, Draft activity Plan for 2013
16:30	Discussion and Brainstorming on other outstanding issues
17:30	End of the Day
18:30	Common dinner Venue: BBQ at Palm House Input Statement on "Political Challenges for Civil Society in Cambodia" (10mn) Questions and Answers N.N., BFD

Day VII: Tuesday, September 18, 2012

Accounting and Financial Management for BFD

08.00-08.15	Registration
08.15-09.15	Challenges and Obstacles of preparing financial report (Q&A)
09.15-10.00	Real case solving and recommendation <i>Mr Sokla Phang, Ms. Shinet Khan and Noun Samnang</i>
10.00-10.15	Coffee Break
10.15-12.00	Creating budget plan, activities plan and notification for fund in the official template Activity report template
12.00	Lunch Venue: Vanna Bungalow

After lunch Departure from Kep to Phnom Penh (KAS, BFD)

End of retreat

KAS reserves the rights to make change in the program without prior information.