

23/03/2021

Terms of Reference: IB EWK21-003

## **Follow up/Review of the Previous Action Points of a Community Score Card in West Pokot and Baringo Counties**

### **Background**

Konrad Adenauer Stiftung (KAS) is a German Political Foundation working in Kenya since 1974. KAS is implementing a food security project in Kenya to help change the mind-set of county governments and local communities particularly in Baringo, West Pokot and Samburu counties to equip them with the capacity to make sustainable contributions in the management of drought episodes and prevention of famine. The 3 counties are increasingly vulnerable to disasters such as drought (which is more aggressive in the agro-pastoralist and pastoralist zones), inter-communal and natural resource based conflict; seasonal flush-floods as well as landslides. The impact of these disasters usually affect the ability of other parts of the county to guarantee food security for themselves and therefore slowing down general efforts on poverty reduction and crisis prevention. To achieve this, KAS is working with the state and non-state actors to promote and strengthen participatory political environment and subsequently sound public policy frameworks in the target counties in respect to improving food security. In addition, citizens are also encouraged to engage in social accountability on service delivery so that they can pick up discussions on areas of food security and disaster risk reduction.

### **Context**

Increasing Social-Accountability among various service providers (power holders'/duty bearers) and consumers is critical in addressing food security and disaster risk reduction. The CIDPs of the two counties spells out some of the development projects and the role of the society in attaining these; especially on matters public participation, oversight and monitoring. It is notable that "Accountability and Transparency" are some of the guiding principles for the implementation of the county plans development plans. The need to direct interventions on food security and disaster risk management within the wider development planning is crucial for the two counties of West Pokot and Baringo counties. In doing so, political and administrative governance become important tools in preventing future crisis, where county and community issues are identified, packaged through policy instruments, plans for implementation drawn and decision passed based on the existing resources and priorities.

In 2017, KAS undertook a Community Score Card on areas of livelihoods development, infrastructure and security in four wards of Marigat, Kabartonjo (Baringo County), Wei Wei and Chepareria (West Pokot); <https://www.kas.de/en/web/kenia/single-title/-/content/community-score-card-on-livelihood-development-infrastructure-and-security-in-west-pokot-and-baringo-counties-of-kenya>

It was unanimously agreed during both interface meetings, that the greatest concern was access to clean water for domestic use and pasture for livestock. If water were to become easily available, they argued, conflicts related to pasture would be manageable, while irrigated farming would increase food production. Communities in West Pokot pointed out severally on the need to improve the road infrastructure network as this would open up areas that are known for livelihood production. Participants in Baringo preferred a similar approach; they identified key issues such as water resource development, community security and

livestock promotion as important areas that could be pursued and prioritized under the annual ward development plan. It is important to note that the Community Score Card concept was quite new in both counties so the approach was one of taking a little risk and assessing progress.

In light of the above and with some recommendations from the previous CSC, KAS is seeking the services of a qualified consultant/ firm to follow up on this CSC and specifically engage the community on the action points they outlined in the previous study as well as analyzing the perception trends of the communities. This will help assessing whether or not the advocacy campaigns and subsequent commitments based on the action points discussed in the interface meetings have been addressed. It would be important for community leaders and the civil society organizations to involve other development partners that are directly involved in the delivery of services or assisting the county governments in performing their functions.

### **Objective**

The objective of the exercise will be to employ the usage of social accountability tools in West Pokot and Baringo Counties in gauging the achievements of the action points outlined in the 2017 CSC with necessary recommendations.

### **1.3 Specific objectives of the CSC exercises:**

- a) Outline and analyze the level of implementation of the action points in the 2017 CSC (link shown above).
- b) Review the trend of the community satisfaction of the targeted communities on livelihoods development, infrastructure and security
- c) Outline some of the approaches used by the CSOs on monitoring the satisfaction of the service delivery by the duty bearers
- d) Disseminate the findings in a manner that will create awareness and generate political discussions on matters, food security and disaster management.

### **Outcomes**

The undertaking will strengthen social accountability among service providers and consumers as well as eliciting discussions at both community and policy levels on the need for continuous citizen engagement on development issues

### **Groups targeted by the Study (CSC) report**

The review of the previous Community Score-Card report will be consumed by both state and non-state actors including agencies of the National Government working in the two counties as well as the community. State actors will include Departments of the County Government like agriculture and livestock development, water and natural resources, peace-building, disaster management and infrastructure among others while for the National government, the following agencies will be targeted by outcome; Ministry of interior and coordination, National Disaster Management Unit, National Drought Management Authority, Security agencies such as the Administration Police, among others. Some non-state actors will be community based organizations and non-governmental organizations working in the area and are participants in the County Steering Group (CSG) and the local media.

### **Study questions:**

1. To what level has the government implemented the agreed action points as outlined in the 2017 CSC?

- e) What is the level of satisfaction of the communities (service consumers) on the government sponsored services livelihoods development, infrastructure and security?
2. How are these services available, accessible and able to meet the intended purposes to the consumers?
3. How is local politics contributing to the satisfaction of the services to the local people?
4. What mechanisms can provide for local politicians and local communities to work together in planning, implementation and evaluation of the said services

### **Approach**

While undertaking the CSC, the consultant(s) will obtain and analyze the feedback and satisfaction of communities (service users) on the availability, access and quality of services they get from the existing government livelihoods development, infrastructure and security in target wards in West Pokot and Baringo Counties. The consultant will also outline the findings and recommendations on the same.

The study will be conducted in two ways. 1. Desk review; 2. One on one and phone interview with the respondents. Konrad Adenauer Stiftung (KAS) may, depending on the situation and resources available, will provide a forum for validation in one of her own activities where the consultant(s) will have a platform to present their draft findings and recommendation for further inputting. The study should give a clear framework on how the findings can inform future engagement between service providers and consumers. The assessment will take approximately 15 working days; beginning April 2021. Successful consultant(s) will spread out their work and deliver within this time-frame.

The consultant(s) may request where necessary to schedule meetings with key government and non-governmental representatives in the two counties for purposes of collecting extra ideas on how best to include missing opportunities, relating to the subject matter. In addition, after handing over the first draft of the assessment report to KAS, a round table discussion will be held to for further insights. After which the consultant(s) will be required to incorporate the new information in effort to produce the final draft.

### **Geographic Frame**

The CSC will be conducted in 4 wards of West Pokot and Baringo Counties as outlined above. Focus will be mostly on the action points of the previous CSC. The successful individual consultant will work from their respective areas of operation during the desk review and during the phone interviews but will be allowed field visits to have one on one discussions with respondents at the community levels.

### **Key deliverables**

The evaluation team (Consultants) will provide:

- ✓ A 2 paged inception draft detailing how she/he will carry out the review/assessment in the respective wards within West Pokot and Baringo Counties, work plan and detailing the methodology. The inception draft will be reviewed by the KAS project team.
- ✓ Consultant (s) debriefing to the KAS project technical team and key project stakeholders (determined by KAS) at the end of the mission to discuss the findings, conclusions and recommendations.
- ✓ An assessment report within one week return from the field visit. The draft will be shared with KAS project team and other relevant stakeholders for comments. The comments will be forwarded to the consultant (s) within one week after receiving the draft.
- ✓ A final evaluation report to be submitted to KAS within one week of receiving the comments. Report format will be provided by KAS and will have a maximum length of 30 pages, excluding annexes. The report shall be technically accurate, including pictures and other evidences.

- ✓ A presentation of the evaluation findings at the KAS if possible or any other place deemed fit by KAS.

### **Key evaluation quality and ethical standards**

The consultant (s) should take all reasonable steps to ensure that the evaluation is designed and conducted to respect and protect the rights of respondents, and to ensure that the evaluation is technically accurate, reliable, and legitimate, conducted in a transparent and impartial manner, and contributes to organizational learning and accountability. In this light, the assessors shall ensure the final product is:

Useful and easily used in empowering citizens who are service consumers as well as duty bearers who are service providers; assessment conducted in an ethical and legal manner; the process is comprehensive and unbiased taking into account of views of all necessary stakeholders; technically accurate, providing sufficient information about the data collection, analysis, and interpretation methods so that its worth or merit can be firm.

### **Supervision**

The consultant(s) or consultancy firm will be required to make a presentation of the findings to KAS staff before handing over the copies of the final draft.

### **Duration of the assignment**

This task or work will be conducted for a maximum of 15 working days including presentation of the final draft report to KAS.

### **Payment terms for the consultancy**

The consultant's fee will be paid in two instalments of 60% at the inception stage and the balance after submission of the final draft ONLY IF it meets KAS' expectations as stipulated in the contract of agreement and Terms of Reference.

### **Qualifications**

- ✓ The candidate(s) should possess University Degree with bias in either of the following: political science, Public policy and Administration, Community Development, Sociology, Peace Building and Disaster Risk Reduction. Advanced Degree will be an added advantage.
- ✓ Sufficient experience in conducting studies, especially Community Scorecard.
- ✓ Good knowledge of the areas (Samburu) will be an added advantage).
- ✓ Experience in participatory research methods.
- ✓ Be able to work independently within stipulated time.
- ✓ The team leader should have extensive experience in conducting evaluations writing, and presentation.
- ✓ Working in the public or private sector.
- ✓ Command of spoken and written English

### **Call for expression of interest/ proposal submission**

The consultants or consultancy firms interested in this assignment expected to submit proposals (both technical and financial) with CVs of the proposed team.

*The technical proposal from any applicants must specify the following:*

*a. Technical Proposal – Maximum 3 pages outlining the following:*

- 1) Objectives of the assignment
- 2) Expected outputs and product
- 3) Specific working approach and work plan
- 4) Tentative timeline and deadlines
- 5) Consultant CV or consultant team list (name/position within the team/qualification/task for each member/number of working days) and CVs for each one of them which covers his/her experience and track records in similar undertakings (Annex)

*b. Financial Proposal*

Financial (budget) estimates to deliver the work submitted with an itemised breakdown of professional fees and activity expenses.

Please send your expression of interest to: [Jeanette.Nyanjom@kas.de](mailto:Jeanette.Nyanjom@kas.de)

Before **7<sup>th</sup> April, 2021**